Replacement Diploma/Certificate

Lindsey Wilson University
Office of the Registrar
270.384.8025

Please allow 4-6 weeks for processing

Student Information

LWU ID/SSN: _____ Date of Birth: _____

Legal Name: _____

Name when attending LWU: _____

Address: _____

Phone Number: _____ Email Address: _____

Reorder Information

Replacement diplomas/certificates are $25.00 each.

Name to be printed on replacement: _____

Degree Earned: _____ Date of Graduation: _____

Address to mail diploma (if different from above): _____

**Please note: if your name has changed since leaving LWU, you must contact the Computer Center at 270-384-8017 or cis@lindsey.edu to have your name updated. Diplomas/certificates cannot be issued with a name not in our database.*

Payment Information

**Please make checks and money orders payable to Lindsey Wilson University. You may also pay by debit/credit card using the form below. There is a 2.75% convenience fee added to all debit/credit transactions.*

Card Number: _____ Expiration Date: _____ CVV/Security Code: _____

Lindsey Wilson University does not retain original copies of diplomas/certificates. All replacement diplomas/certificates will be the current paper stock and style, as well as have the signatures of current administration. Please allow four to six weeks for processing. Official diplomas/certificates will not be released unless all obligations to LWU have been satisfied.

Signature: _____ Date: _____

Requests can be submitted by:

Email: registrar@lindsey.edu

Fax: 270.384.8228 Mail:

Lindsey Wilson University
ATTN: Registrar's Office
210 Lindsey Wilson Street
Columbia, KY 42728

**Emailed and faxed requests must include debit/credit card information.*

OFFICE USE ONLY

Date Received: _____ Holds: Y N Mailed: _____